

**AGENDA****FRANKLIN CITY COUNCIL**

**MONDAY, August 13, 2018 – CITY HALL COUNCIL CHAMBERS – 207 W. SECOND AVE.**

**7:00 P.M.**

**Regular Meeting**

Call To Order . . . . . MAYOR FRANK M. RABIL

PLEASE TURN OFF CELL PHONES . . . . . MAYOR FRANK M. RABIL

PLEDGE OF ALLEGIANCE

CITIZENS' TIME

AMENDMENTS TO AGENDA

1. CONSENT AGENDA

A. Minutes: July 23, 2018 Regular Meeting and August 6, 2018 Called Meeting

2. OLD/NEW BUSINESS

- A. Proposed Uses of FY18 School Carryover Funding
- B. Council/Planning Commission Additional Regulatory Changes Discussion
- C. Electric Utility Meter Reading/Billing Assessment Update
- D. City Manager's Report

3. COUNCIL/STAFF REPORTS ON BOARDS/COMMISSIONS

4. CLOSED SESSION

Closed Session - I move that the Franklin City Council meet in Closed Session to discuss appointments to boards and commissions; to discuss the performance and evaluation of employees; and, to discuss a prospective business or industry or the expansion of an existing business or industry where no previous announcement has been made of the business or industry's interest in locating or expanding its facilities in the community pursuant to Virginia Code Section 2.2 – 3711 (A) (1) & (5).

Motion Upon Returning to Open Session – I move that the only matters discussed during the session were those lawfully exempted from open meeting requirements and identified in the motion by which the closed session was convened.

5. ADJOURNMENT – I move that the August 13<sup>th</sup> Regular meeting of the Franklin City Council be adjourned.

**UPCOMING ITEMS TO BE SCHEDULED**

The items below are intended to be reflective, and not inclusive of all subjects staff is working on to bring forward to City Council in the next two months. Both the time lines and subject matter are subject to change and should not be considered final.

<b><u>SUBJECT</u></b>	<b><u>TENTATIVE TIME LINE</u></b>
<b>Planning Commission/Council Joint Meeting</b>	<b>September, 2018</b>
<b>Rental Housing Inspection Program Ad Hoc Advisory Committee Meeting</b>	<b>September, 2018</b>

**CONSENT AGENDA**

**A. Minutes: July 23, 2018 Regular Meeting and August 6, 2018 Called Meeting**

The Franklin City Council convened its Regular meeting on Monday, July 23, 2018 at 7:00 p.m. in the Council Chambers at City Hall. Mayor Rabil called the meeting to order.

**Council Members in Attendance:** Mayor Frank Rabil, Barry Cheatham, Vice-Mayor; Linwood Johnson, Bobby Cutchins, Wynndolyn Copeland, Benny Burgess and Greg McLemore.

**Staff in Attendance:** Randy Martin, City Manager; Taylor Williams, City Attorney; Mark Bly, Director of Power and Light; Lieutenant Kenneth Barham, Franklin Police Department; Chief Vince Holt, Director of Emergency Services; Donald Goodwin, Community Development Director; Russ Pace, Director of Public Works; and Brenda Rickman, Commissioner of Revenue.

**Others in Attendance:** Officer Brian Snow, Franklin Police Department and Teresa Rose-McQuay; Administrative Assistant and Acting Secretary, Recording Minutes.

### **PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was recited by everyone in attendance.

### **CITIZENS' TIME**

No one signed up to speak for Citizens' Time.

### **AMENDMENTS TO AGENDA**

There were no amendments to the agenda.

### **Consent Agenda**

#### **Minutes: July 9, 2018 Regular Meeting**

Mayor Rabil asked if there were any corrections to the minutes of the July 9, 2018 Regular meeting. Hearing none, Vice-Mayor Cheatham made the motion to adopt the minutes as presented and Councilman Johnson seconded the motion.

The motion was approved with the vote as follows:

Councilman Johnson, AYE; Councilman Cutchins, AYE; Councilwoman Hilliard, AYE; Vice-Mayor Cheatham, AYE; Councilman Burgess, AYE; Councilman McLemore, NAY and Mayor Rabil, AYE.

#### **Minutes: July 10, 2018 Called Meeting**

Mayor Rabil asked if there were any corrections to the minutes of the July 10, 2018 Called meeting. Hearing none, Councilman Johnson made the motion to adopt the minutes as presented and Vice-Mayor Cheatham seconded the motion.

The motion was approved with the vote as follows:

Councilman Johnson, AYE; Councilman Cutchins, ABSTAIN; Councilwoman Hilliard, AYE; Vice-Mayor Cheatham, AYE; Councilman Burgess, AYE; Councilman McLemore, ABSTAIN and Mayor Rabil, AYE.

**Departmental Reports; June, 2018**

Mayor Rabil asked if there were any questions or comments concerning the June, 2018 Departmental Reports that were sent as a separate file.

Mayor Rabil commented on the extraordinary number of high grass complaints reported. He expressed concern that these complaints could take a large amount of the staff's time trying to keep up with the complaints.

**OLD/NEW BUSINESS****Zoning Ordinance Amendment Initiating Resolution # 2018 – 03**

Councilman Burgess asked if this should be the time to bring up the subject of things to be discussed between Council and the Planning Commission.

Mayor Rabil suggested members of Council bring any additional suggestions or ideas they would like to discuss with the Planning Commission at the next quarterly meeting to the next Council meeting. He stated the topic would be placed on the August 13<sup>th</sup> agenda.

Councilman McLemore expressed his concern the zoning ordinance amendment initiating resolution is listed on the agenda and that is the only thing that should be discussed.

Vice-Mayor Cheatham read aloud the Zoning Ordinance Amendment Initiating Resolution # 2018 – 03.

Vice-Mayor Cheatham made the motion to adopt Zoning Ordinance Amendment Initiating Resolution # 2018 – 03 and Councilman Burgess seconded it.

Mayor Rabil asked if there was any discussion or comments on Zoning Ordinance Amendment Initiating Resolution # 2018 – 03.

Hearing none he asked for the vote.

The motion was approved by a 7 – 0 vote.

**City Council Rules of Procedure Discussion**

Mayor Rabil opened the floor for Council members to discuss the City Council Rules of Procedure.

Councilman McLemore stated that he did not feel that the existing rules of procedure needed to be changed especially when they are targeted at an individual member. He stated that if he felt that he does not have enough information to make an informed decision then he should not be forced to vote aye or nay. He commented that he will continue to abstain. Councilman McLemore also stated that it is not fair to keep a council member from speaking at Citizens' Time simply because they agreed to be on Council. He stated that he felt like the revisions are personal.

Councilwoman Copeland asked Attorney Williams for clarification of the wording that reads a member has a right to abstain and cannot be compelled to vote.

Attorney Williams referenced Robert's Rules of Order Ninth edition Sections 43 and 44. It addresses that a council member may abstain in the event of an absence, conflict of interest and if they feel they cannot vote on a subject due to lack of knowledge on the matter; however, it is counted as a negative vote. Attorney Williams also noted that when a member abstains from a vote, they are not exercising their right to vote. If a council member does have a conflict of interest, they excuse themselves and leave the Dias. They are not to participate or comment to anyone concerning the issue.

Councilman McLemore expressed his disagreement with Attorney Williams comments.

Mayor Rabil commented that there is no doubt that a member can abstain from a vote but there is clarity in the order for the reasons of abstaining.

Councilman McLemore further stated that he felt like there should be more clarity on the issue before Council voted on it.

Councilman Johnson commented that he saw no problem with the Council Procedures. He commented that Council has plenty of time to study and evaluate matters on the agenda for the meeting. He also stated that it is up to the Council to amend the procedures in order to facilitate an organized meeting.

Mayor Rabil stated that anything that needs to be added to the agenda Council has plenty of time to bring it to the attention of the Mayor or the City Manager before the agenda is published. He also reminded Council that the purpose of the discussion at the organizational meeting was to clarify the City Council rules of procedure.

Councilman McLemore continued to object to the clarifications because he felt like it was only being directed to one member of Council.

Councilman Burgess pointed out that Council is only providing clarity to rules that were adopted on July 11, 2011.

Mayor Rabil asked Council if there was any interest in taking any action on the discussion.

Councilman Cutchins asked if a Council member could abstain from a vote if they felt compelled that they could not vote.

Vice-Mayor Cheatham stated the opinion that if that were the circumstance that would be a conflict and the member should leave the Dias and not take part in the topic being presented and Mayor Rabil concurred.

Councilman Cutchins commented that all members of Council are expected to vote on issues with either an Aye or a Nay to represent the voice of their constituents.

Manager Martin commented that the Charter requirement of four affirmative votes when taking action is an example of how an abstention could have the effect and constitute a negative vote.

Councilman McLemore concurred with Manager Martin's statement.

Councilman Johnson made a motion for Council to adopt the following two rules of procedure for Council meetings in addition to the existing rules, one for clarity:

- 1) Unless a Council member is absent from a meeting or has a declared conflict of interest, she or he should vote Aye or Nay on motions when the question is called; and,
- 2) Because members of Council have an opportunity to speak on various subjects in their capacity as a member of Council from the Dias; members of the Council should not speak at the citizen's podium during Citizens' Time, which clarifies rule # 5 of the existing procedures.

Vice-Mayor Cheatham seconded the motion.

Councilman McLemore stated that he had explained why he does not feel like Council should be adopting procedures that are obviously targeted at one person. "It is a disservice to the citizens that we were chose to represent, bias to one team member and also puts us in a situation of potential legal matters with the ACLU, if they want to take that risk then fine."

Mayor Rabil called for action on the motion.

The motion was approved with the vote as follows:

Councilman Johnson, AYE; Councilman Cutchins, AYE; Councilwoman Hilliard, AYE; Vice-Mayor Cheatham, AYE; Councilman Burgess, AYE; Councilman McLemore, NAY and Mayor Rabil, AYE.

Councilman McLemore exited the meeting at 7:33 p.m.

### **City Manager's Report**

Manager Martin reported on the following items:

- 1) The agenda included a draft of the Mayor and Council member Board & Commission Assignments listing for Council consideration in closed session at Monday's meeting.
- 2) The Riverwalk state grant application has been compiled for submission to the state for Phase 1 of the previously reviewed site plan. Matching funds are committed from the Garden Club as discussed and from the approved CIP as discussed during the budget process. The application was delivered on July 19<sup>th</sup> which was the deadline.
- 3) The Electric Utility Meter Reading & Billing Assessment consultant will be on site next week to complete final steps in preparation for completing the report which is planned to be complete and available in August. When the information is reported to Council, the Director of Power & Light will also be sharing information that has been collected that will be informative.

Mayor Rabil commented that we need the Electric Utility Meter Reading & Billing Assessment as soon as possible. This process needs to be completed and reported to the Council.

### **COUNCIL/STAFF REPORTS ON BOARDS & COMMISSIONS**

Vice-Mayor Cheatham reported on the HRTPO and HRPDC meetings. He was elected to serve on the personnel committee for both boards. He talked about legislation that is coming up about sales internet tax and the effect on the Hampton Roads economy and the gas tax used on highway construction.

Councilman Johnson commented on the VML Institute for Officials conference that he had attended on July 19<sup>th</sup> & 20<sup>th</sup>, 2018. He stated that he had copies of the materials and he would distribute it to the two new members of Council.

Councilman Burgess stated that the Franklin/Southampton Utility Study Committee would be conducting interviews for attorneys for legal advice concerning the Authority creation project on July 25, 2018. He also reported on the Franklin Business Center meeting held on July 18, 2018 in which they approved two new tenants: Caregivers on Wheels and Lifelinks. Councilman Burgess reported that before the approval of the new tenant's the occupancy rate was at 69%.

Attorney Williams reported that SPSA will be having their first meeting of the new fiscal year on Wednesday, July 25<sup>th</sup>. Currently the SPSA organization is debt free. The leachate problem that arose last year has been addressed and 95% closed.

Councilman Burgess asked if all the localities are the same in terms of rates paid.

Attorney Williams stated that there is a separate host agreement with Suffolk but everyone is paying the same tipping fee.

Councilman Johnson asked questions about the landfill that Attorney Williams answered.

Mayor Rabil reported that there will be a Shared Services meeting on Wednesday, July 25<sup>th</sup> here at City Hall. He also encouraged everyone to come out for the events in support of Downtown Franklin. He reminded everyone of the Cruise In and the Farmers' Market on Wednesdays and We be Jammin on Thursday weather permitting.

### **Closed Session**

Councilwoman Copeland made the motion that the Franklin City Council meet in Closed Session to discuss appointments to boards and commissions and to discuss the performance and evaluation of employees pursuant to Virginia Code Section 2.2 – 3711 (A) (1). Vice-Mayor Cheatham seconded the motion.

The motion was approved by a 6 – 0 vote (Councilman McLemore absent).

### **The Council entered into closed session at 7:58 p.m.**

Mayor Rabil reconvened the open session at 8:28 p.m. and asked for a motion certifying the closed session.

Vice-Mayor Cheatham made a motion certifying that the only matters discussed during the closed session were those lawfully exempted from open meeting requirements and identified in the motion by which the closed session was convened. The motion was seconded by Councilman Johnson.

The motion was approved by a 6 – 0 vote (Councilman McLemore absent).



**Action # 1**

Councilman Burgess made a motion to approve the Board and Commission Council assignments; to appoint Mrs. Mary Hilliard to the CDBG Madison Street Area Management Team and the Housing Advisory Board as a citizen representative, and appoint Councilman Johnson as the Council representative on the Housing Advisory Board. Vice-Mayor Cheatham seconded the motion.

The motion was approved by a 6 – 0 vote (Councilman McLemore absent).

**Action # 2**

Councilman Burgess made the motion to re-appoint Mr. Clyde Johnson to the Industrial Development Authority and Vice-Mayor Cheatham seconded it.

The motion was approved by a 6 – 0 vote (Councilman McLemore absent).

**Action # 3**

Councilman Burgess made the motion to nominate Ms. Darlene Smithwick, Mr. Ronald Cornwell and Mr. Kyle Purvis to the Board of Equalization, as well as, Mr. Sion Carr as the Alternate. Councilwoman Copeland seconded the motion.

The motion was approved by a 6 – 0 vote (Councilman McLemore absent).

**Adjournment**

Vice-Mayor Cheatham made a motion to adjourn the meeting which was seconded by Councilman Johnson.

The motion was approved by a 6 – 0 vote (Councilman McLemore absent).

**Mayor Rabil declared the meeting adjourned at 8:31 p.m.**

**These Minutes for the July 23, 2018 City Council Regular Meeting were adopted on the 13<sup>th</sup> day of August, 2018.**

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**Mayor**

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**Clerk to City Council**

**Franklin City Council  
Called Meeting  
August 6, 2018 – 6:30 p.m.**

The Franklin City Council met in a called meeting on Monday, August 6, 2018 in the Council Chambers at 6:30 p.m. The purpose of the Called meeting was for the Franklin City Council to meet in Closed Session to discuss the performance and evaluation of employees pursuant to Virginia Code Section 2.2 – 3711 (A) (1).

**Council Members in Attendance:** Frank Rabil, Mayor; Barry Cheatham, Vice-Mayor; Benny Burgess, Wynndolyn Copeland, Bobby Cutchins and Greg McLemore (Linwood Johnson absent).

**Others in Attendance:** Randy Martin, City Manager; and Taylor Williams, City Attorney

**Mayor Rabil called the meeting to order.**

Councilman Johnson arrived late during the Closed Session at 6:42 p.m.

Councilman McLemore left during the Closed Session meeting at 7:10 p.m.

Vice-Mayor Cheatham made the motion to meet in Closed Session to discuss the performance and evaluation of employees pursuant to Virginia Code Section 2.2 – 3711 (A) (1). Councilman Cutchins seconded the motion.

The motion was approved by a 6 – 0 vote (Councilman Johnson absent).

**The Council went into Closed Session at 6:30 p.m.**

**Mayor Rabil reconvened the open session and asked for a motion certifying the Closed Session.**

Councilman Burgess made the motion that the only matters discussed during the session were those lawfully exempted from open meeting requirements and identified in the motion by which the Closed Session was convened. Vice- Mayor Cheatham seconded the motion.

The motion was approved by a 6 – 0 vote (Councilman McLemore absent).

**ADJOURNMENT**

There being no further business scheduled for this called meeting, Mayor Rabil thanked the Council members for their time and asked for a motion to adjourn. Councilman Burgess made a motion to adjourn which was seconded by Vice- Mayor Cheatham.

The motion was approved by a 6 – 0 vote (Councilman McLemore absent).

**Mayor Rabil declared the meeting adjourned at 8:22 p.m.**

**These Minutes for August 6, 2018 City Council Called Meeting were adopted on the 13<sup>th</sup> day of August, 2018.**

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**Mayor**

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**Clerk to City Council**

**OLD/NEW BUSINESS**

- A. Proposed Uses of FY18 School Carryover Funding**
- B. Council/Planning Commission Additional Regulatory Changes Discussion**
- C. Electric Utility Meter Reading/Billing Assessment Update**
- D. City Manager's Report**



*Office Of The City Manager  
R. Randy Martin*

August 8, 2018

To: Mayor & Council Members  
From: R. Randy Martin, City Manager  
Subject: Proposed Uses of FY 18 School Carryover Funding

In an 8/7/18 meeting with the School Superintendent, I received an update on the School Division's end of year financials. Based upon the School Division generated enclosed summary, the School Division ended 6/30/18 with total revenues in excess of expenditures in the amount of \$760,391.36. As noted a substantial portion of this carryover was in the form of additional unexpected state aid in the amount of \$391,211.54. This amount, along with a few incidental unexpected revenues of \$11,886.58 increased the total end-of-year carryover amount by \$403,098.12. These unexpected funds were received during the period as noted of June 18<sup>th</sup> – 30<sup>th</sup> with the vast majority in the form of state funds being received on June 28<sup>th</sup>. This timing did not allow the school division to consider these funds in their planned spend down efforts in June. The planned spend down was completed by June 30th which resulted in significant one-time expenditures including capital purchases included in a 6/25/18 Council approved School Division budget amendment.

As expected, the School Division would like to recapture these carryover funds for other one-time capital expenditures in the current fiscal year. A list of the proposed uses is included at the bottom of the attachment totaling \$600,000.

I am including this item on the agenda at this time as requested, but I want to provide observations & guidance to Council as you consider the request as follows:

- The school division would like to complete as many of these items as possible /practical by or near the start of School after Labor Day. Based upon my discussions and assessment, I think it is feasible for several items to be accomplished in the desired timeframe if the Council authorizes an amount sufficient to cover those items.
- Based upon the state funds being received so late in the fiscal year, which did not allow their use, the Council could authorize obligation of those funds which would fund approximately two-thirds of the requested expenditures. This would still leave a safe cushion until the auditor verifies the Division's end-of-year numbers.

- In consideration of the enclosed Superintendent's memo from the state, the \$391,211.54 does not revert back to the state, therefore, appropriation of these funds seems advisable.
- If Council is willing to obligate approval of at least the additional state funding of \$391,211.54, this would allow the division to prioritize the items and move forward with a goal of completing those priority items by the opening of school.

In closing, I am encouraged that the School Division has embraced city advice to utilize any approved carryover funds solely for capital or other one-time (non-recurring) expenditures. However, I do recommend Council defer a final decision on any funds significantly in excess of the unexpected state funding received at year end until the auditor has had a chance to review and confirm the School Division's end-of-year financials. This is a practice utilized by the City for the past several years that has served all parties well and should be continued in my opinion. To this end if all information necessary from the School Division is made available in a timely manner, the auditor should be able to complete this task in October based upon the current schedule. The Council could then consider the request for the balance of the carryover.

Action Recommended: Consider authorizing at least a portion (suggested not to exceed \$400,000) of the estimated carryover funding for use by the School Division at this time.

Enclosures

# Franklin City Public Schools

## GENERAL FUND (10)

Revenue YTD as of June 18, 2018	\$13,371,923.83
Revenue YTD as of June 30, 2018	\$13,775,021.95
Funding Received June 18th - June 30th	\$403,098.12

State Aid	\$391,211.54
Other Local Funding	\$11,886.58
Funding from State and Other Local Funding	\$403,098.12

Instructional Services	\$8,824,685.86
Admin., Attend., and Health	\$1,100,753.65
Transportation	\$768,196.25
Operations and Maintenance	\$1,692,329.15
Enterprise	\$34,050.06
Technology	\$594,615.62
Expenditures YTD as of August 8, 2018	\$13,014,630.59

Revenue - Expenses	\$760,391.36
Transfer to Textbook Fund	\$81,807.00
July and August Bills (Possible Auditor Adjustments)	\$75,000.00
	\$603,584.36

### Usage of Proposed Carryover Funding - FY 2018

Parking Lot - Franklin High School	\$60,000.00
Replace Exterior Lighting - Franklin High School	\$150,000.00
Renovate Teachers Lounges	\$70,000.00
Security Door - Franklin High School	\$50,000.00
Chrome Book Computer 1:1 Initiative	\$119,000.00
Library Initiative	\$45,000.00
School Bus	\$106,000.00
<b>Total</b>	<b>\$600,000.00</b>

## Superintendent's Memo #158-18



### COMMONWEALTH of VIRGINIA Department of Education

**DATE:** June 22, 2018  
**TO:** Division Superintendents  
**FROM:** James F. Lane, Superintendent of Public Instruction  
**SUBJECT:** **State Direct Aid to Public Education Funds Permitted to be Carried Forward from Fiscal Year 2018 to Fiscal Year 2019**

Section 22.1-100, *Code of Virginia*, requires school divisions to return unexpended state funds to the Commonwealth at the close of each fiscal year. Chapter 1, 2018 Special Session I Acts of Assembly (i.e., 2018 Amendments to the 2017 Appropriation Act) overrides this *Code* section and permits school divisions that have met required local effort and required local match for fiscal year 2018 to carry forward to fiscal year 2019 any remaining state Direct Aid fund balances that are unexpended as of June 30, 2018. Specifically, the appropriation act language (Item 139 B.24.b.) for fiscal year 2018 reads as follows:

*“Any locality that has met its required local effort for the Standards of Quality accounts for FY 2018 and that has met its required local match for incentive or Lottery-funded programs in which the locality elected to participate in FY 2018 may carry over into FY 2019 any remaining state Direct Aid to Public Education fund balances available to help minimize any FY 2019 revenue adjustments that may occur in state funding to that locality. Localities electing to carry forward such unspent state funds must appropriate the funds to the school division for expenditure in FY 2019.”*

This language permits school divisions to use carry forward funds to address any revenue shortfall related adjustments in state funding to the locality, regardless of the original purpose of such funds. The adopted language requires the state carry forward funds to be reappropriated by the local governing body to the school division's budget for fiscal year 2019.

This provision does not alter the existing requirement that school divisions must spend the fiscal year 2018 required local effort and required local match amounts before the end of fiscal year 2018, which ends on June 30, 2018.

Chapter 1 also encourages certain local funds to be carried over into fiscal year 2019 pursuant to the following language (Item 139 B.25.):

*“Localities are encouraged to allow school boards to carry over any unspent local allocations into the next fiscal year.”*

To be eligible to carry forward any local fund balances from fiscal year 2018 to fiscal year 2019, school divisions must meet their required local effort and required local match expenditure obligations in fiscal year 2018.

Chapter 1 provides separate carry forward authority (Item 139 C.5.f.4) for the Textbooks account, which reads as follows:

*“Any funds provided to school divisions for textbook costs that are unexpended as of June 30, 2017, or June 30, 2018, shall be carried on the books of the locality to be appropriated to the school division the following year to be used for same purpose. School divisions are permitted to carry forward any remaining balance of textbook funds until the funds are expensed for a qualifying purpose.”*

A school division must first meet all required local effort and required local match obligations in the current fiscal year prior to carrying forward any portion of its state or local funds for Textbooks to the next fiscal year. If a division meets these requirements without spending all or a portion of its local matching funds for Textbooks (i.e., they meet their required local effort and required local match for all other required accounts), then the division is permitted to carry forward both the state and local shares of Textbooks funding.

Chapter 2, 2018 Special Session I Acts of Assembly, contains the same language for the same carry forward of funds from fiscal year 2019 to fiscal year 2020.

If you have any questions regarding this information, please contact Kent Dickey, Deputy Superintendent for Finance and Operations, or budget office staff at (804) 225-2025 or by email at [DOEBUDGETOFFICE@doe.virginia.gov](mailto:DOEBUDGETOFFICE@doe.virginia.gov) ✉.

JFL/eml

Virginia Department of Education © Commonwealth of Virginia, 2018





*Office Of The City Manager  
R. Randy Martin*

August 8, 2018

To: Mayor & Council Members  
From: R. Randy Martin, City Manager  
Subject: Council/Planning Commission Additional Regulatory Changes Discussion

As directed at the last Council meeting, this agenda includes an opportunity for members of Council to offer any additional suggested items for future consideration by the Planning Commission aimed at planning & regulatory ordinance changes to encourage economic investment/growth.

For background, the Council & Planning Commission held a joint work session on this topic on June 12, 2018. After that session the Council & Planning Commission agreed to meet quarterly on this topic. The group also agreed to pursue several items prior to the next meeting which will be scheduled in September, 2018. The Council & Planning Commission held a joint public hearing on June 25, 2018 after which the Council adopted several changes recommended by the Planning Commission.

More recently on July 9, 2018, the Council discussed consideration of an additional zoning ordinance amendment to allow duplexes in the R-2 district. The Council approved an initiating resolution on July 23, 2018. The Planning Commission discussed it at their July meeting and staff is now pursuing scheduling the public hearing process. Community Development staff will next be pursuing a batch of the remaining regulatory items discussed at the joint work session for public hearing and action.

Any new items suggested at Monday's meeting at the Council's discretion can be reviewed with the Planning Commission at either their August regular meeting or certainly at the next joint session in September.



*Office Of The City Manager  
R. Randy Martin*

August 8, 2018

To: Mayor & Council Members  
From: R. Randy Martin, City Manager  
Subject: Electric Utility Meter Reading/Billing Assessment Update

The following relevant updates on the City's Electric Utility Operations will be reviewed at the meeting:

- 1) Power & Light Director Mark Bly has prepared a report of the annual electric usage for FY 2017 – 2018 through June 30, 2018. This report is in a format that staff has been providing Council this past fiscal year on a monthly basis since the December, 2017 through February, 2018 record-setting extreme cold weather conditions. Director Bly has included and converted the annual reports for the prior six fiscal year periods to give perspective on how the fiscal years compare. For example, note that the average monthly bill for electric usage for FY 2017 – 2018 (July – June) was \$166.00 while the average for the last six years' monthly bill for electric usage was \$147.00. Also note that the summary sheet shows other data including the average kWh usage which remains in the 1300 kWh/month range for last seven year period. Director Bly will be at the meeting to offer comment and answer questions as desired.
- 2) The Third-party independent assessment of the Utility Meter Reading/Billing Assessment field work was completed on Monday, August 6<sup>th</sup>. The inclement weather of late delayed the field work effort, but the Bellweather representative has been asked to expedite completion of the report. Staff now expects to receive the report results on August 13<sup>th</sup>. If this schedule is met, the information should be available at the meeting. I will further advise if I get more information. The delay in completing the field work did produce one positive result. Bellweather was able to compare their reading data with two electric department reading cycles rather than just the one reading cycle envisioned originally.
- 3) During the same timeframe that the Council authorized the reading/billing assessment, the Council also authorized an extended payment plan option to customers who elected to use it for the high winter billing period reflecting the extraordinary utility usage. I wanted to provide an update on the status of this effort. Although the extended payment period will not expire for most of these customers until September 20, 2018, I can offer some summary data at this time. I will provide a further update when all payment plans for this period expire.

There were 209 customers who entered into the plan. Of those, 205 were residential and four were commercial. Through the June billing period 43 of the customer accounts had already paid their obligation and had \$0 balances or were removed from the plan for failure to meet obligations. The cumulative balance for the remaining 166 active payment plan accounts with remaining balances was \$81,952.51 at that time. Of these 166 accounts with remaining balances only 18 accounts, or 11%, owed more than \$1,000. Of these 166 accounts, 52 or 31% owed \$250.00 or less. The remaining 96 accounts, comprising 58%, owed between \$250.00 and \$1,000.00.

As a final note, this week I received updated data as follows: the outstanding balance has been reduced to \$51,528.541; 86 customers remain on the plan; 123 accounts have been removed for either full payment or failure to meet the terms of the agreement.

Enclosures

**Average Customer Billing Amount and Usage by Fiscal Year**

<b>FY</b>	<b># Bills</b>	<b>Avg kWh</b>	<b>Avg Bill \$\$</b>
2017/2018	4556	1339	\$ 166
2016/2017	4646	1250	\$ 148
2015/2016	4699	1213	\$ 136
2014/2015	4681	1391	\$ 155
2013/2014	4696	1380	\$ 150
2012/2013	4712	1354	\$ 142
2011/2012	4739	1410	\$ 130
<b>7 year avg</b>	<b>4676</b>	<b>1334</b>	<b>147</b>



	Jul-12	Aug-12	Sep-12	Oct-12	Nov-12	Dec-12	Jan-13	Feb-13	Mar-13	Apr-13	May-13	Jun-13	Totals
<b>Residential-401</b>													
# of Customers	4710	4736	4741	4709	4714	4703	4706	4712	4708	4706	4713	4688	56546
Kwh	6,895,753	6,614,381	4,772,086	3,969,890	7,222,607	7,187,481	8,361,081	9,234,263	7,432,552	5,502,205	4,466,015	4,907,923	76566237
Amount	\$ 789,849.16	758,681.35	551,841.52	430,929.23	709,403.14	705,538.10	805,614.45	879,695.62	726,879.46	577,297.22	485,060.66	580,570.91	\$ 8,001,360.82
<b>AVG BILL</b>	<b>\$ 168</b>	<b>\$ 160</b>	<b>\$ 116</b>	<b>\$ 92</b>	<b>\$ 150</b>	<b>\$ 150</b>	<b>\$ 171</b>	<b>\$ 187</b>	<b>\$ 154</b>	<b>\$ 123</b>	<b>\$ 103</b>	<b>\$ 124</b>	<b>\$ 142</b>
<b>SGS-Single-405</b>													
# of Customers	419	420	421	418	416	413	412	414	420	423	425	423	5024
Kwh	481,896	479,481	366,712	313,440	491,830	413,300	453,784	522,461	435,937	369,507	339,130	356,146	5,023,624
Amount	\$ 46,344.62	46,152.85	36,556.37	31,979.18	47,182.81	40,425.27	43,862.33	49,739.50	42,442.41	37,728.76	35,090.82	36,557.42	\$ 494,062.34
<b>SGS-Three-402/406</b>													
# of Customers	162	161	162	162	161	162	162	161	161	162	163	164	1943
Kwh	431,897	444,675	351,871	297,779	329,816	333,215	369,284	432,471	361,411	308,670	279,074	328,616	4,268,779
Amount	\$ 40,433.98	41,500.37	33,614.97	29,005.79	31,713.18	32,025.26	35,098.76	40,460.50	34,405.48	30,693.16	28,120.88	32,486.74	\$ 409,559.07
<b>MGS-Single-404</b>													
# of Customers	5	5	5	5	5	5	5	5	5	5	5	5	60
Kwh	83,789	73,394	71,506	56,013	70,451	72,729	79,644	88,040	73,387	90,993	88,604	98,862	947,412
Amount	\$ 4,474.66	3,950.24	3,854.98	3,073.36	3,801.75	3,916.67	4,265.56	4,689.13	3,949.87	5,061.95	4,935.53	5,478.29	\$ 51,451.99
Demand Usage	180.873	191.257	200.819	168.871	202.937	236.546	241.113	247.528	246.071	265.502	227.603	238.502	2647.622
Amount	\$ 2,298.86	2,430.78	2,552.31	2,146.08	2,578.98	3,006.30	3,064.38	3,145.85	3,127.43	3,374.25	2,892.66	3,031.21	\$ 33,649.09
<b>MGS-Three-407</b>													
# of Customers	63	63	64	63	63	63	63	63	63	63	63	63	757
Kwh	2,312,130	2,347,491	2,140,940	1,868,800	1,858,686	1,824,939	1,920,405	1,981,477	1,714,816	1,842,461	1,789,102	2,013,226	23,614,473
Amount	\$ 122,883.95	124,667.93	114,346.40	100,517.97	100,007.71	98,305.16	103,121.42	106,202.51	92,749.48	103,721.61	100,898.37	112,756.84	\$ 1,280,179.35
Demand Usage	5,397.358	5,322.439	5,238.023	4,837.628	5,070.778	4,955.879	5,236.439	5,351.841	4,984.931	4,821.665	4,679.280	4,914.776	60811.037
Amount	\$ 68,599.67	67,647.56	66,574.31	61,485.41	64,448.82	62,988.73	66,554.16	68,021.14	63,358.09	61,282.23	59,472.87	62,465.94	\$ 772,898.93
<b>LGS-403</b>													
# of Customers	5	5	5	5	5	5	5	5	5	5	5	5	60
Kwh	1,472,880	1,540,320	1,400,400	1,291,680	1,225,440	1,161,600	1,074,480	1,163,520	1,001,280	1,125,840	1,173,600	1,266,480	14,897,520
Amount	\$ 70,197.74	73,355.28	66,804.22	61,713.95	58,612.59	55,623.62	51,544.64	55,713.51	48,117.43	56,718.90	59,072.50	63,649.63	\$ 721,124.01
Demand Usage	3,031.920	2,985.360	2,865.600	2,641.680	2,464.320	2,378.160	2,401.920	2,469.120	2,367.360	2,339.520	2,286.480	2,472.960	30704.400
Amount	\$ 42,204.33	41,556.21	39,889.16	36,772.18	34,303.33	33,103.97	33,434.73	34,370.14	32,953.66	32,566.11	31,827.80	34,423.60	\$ 427,405.22
<b>MGS 1-Single-451</b>													
# of Customers	3	3	3	3	3	3	3	3	3	3	3	3	36
Kwh	13,076	12,658	15,663	11,355	12,945	12,156	14,301	27,226	15,072	11,591	9,519	10,462	166,024
Amount	\$ 1,082.91	1,053.05	1,267.77	959.93	1,073.55	1,017.17	1,170.45	2,094.07	1,225.54	1,005.32	852.15	921.86	\$ 13,723.77
Demand Usage	86.000	88.001	80.268	78.597	96.698	95.312	91.832	87.236	89.000	87.735	76.000	66.669	1023.348
Amount	\$ 497.08	508.64	463.90	454.25	558.87	550.89	530.72	504.19	514.42	507.08	439.28	385.30	\$ 5,914.62
<b>MGS-1-453</b>													
# of Customers	38	38	38	38	37	36	36	36	36	36	36	37	442
Kwh	314,204	312,841	249,261	224,403	238,607	261,273	270,974	296,665	259,911	252,135	238,976	268,389	3,187,639
Amount	\$ 25,781.64	26,084.92	21,690.12	20,314.13	20,455.74	21,733.96	22,201.76	23,806.86	21,465.68	22,055.07	21,511.90	25,125.36	\$ 272,227.14
Demand Usage	1,281.497	1,225.753	1,219.072	1,135.798	1,262.021	1,291.739	1,327.342	1,354.389	1,394.235	1,345.934	1,242.893	1,285.520	15366.193
Amount	\$ 7,406.87	7,084.67	7,045.83	6,564.70	7,294.29	7,465.91	7,671.62	7,828.17	8,058.48	7,779.10	7,183.68	7,430.15	\$ 88,813.47
<b>Municipal-Single -408</b>													
# of Customers	58	58	69	69	69	70	70	70	70	70	70	70	813
Kwh	70,547	72,098	69,789	66,149	103,791	105,330	124,241	141,333	111,632	83,099	66,393	62,102	1,076,504
Amount	\$ 7,503.77	7,647.67	7,614.94	7,277.12	10,770.31	10,929.65	12,684.57	14,270.71	11,514.47	9,070.98	7,479.59	7,070.80	\$ 113,834.58
<b>Municipal-Three -409</b>													
# of Customers	56	56	56	56	56	56	56	56	56	56	56	56	672
Kwh	1,022,154	1,050,030	942,063	881,522	963,182	961,563	1,084,309	1,235,598	1,073,859	900,073	876,337	888,352	11,879,042
Amount	\$ 96,319.19	98,906.07	88,886.68	83,268.56	90,846.55	90,696.34	102,087.18	116,126.77	101,117.40	87,204.28	84,943.13	86,087.70	\$ 1,126,489.85
<b>Church &amp; Synagogue-419</b>													
# of Customers	6	6	6	6	6	6	6	6	6	6	6	6	72
Kwh	43482	40885	40888	22417	29875	31908	42357	46870	35701	26098	21128	28995	410604
Amount	\$ 5,443.72	5,114.05	5,172.36	2,683.36	3,637.37	3,904.21	5,325.51	6,021.11	4,437.71	3,243.84	2,630.20	3,625.18	\$ 51,238.62
<b>Church &amp; Synagogue-429</b>													
# of Customers	1	1	1	1	1	1	1	1	1	1	1	1	12
Kwh	4480	3840	2720	2400	4400	5120	5760	5600	4480	3440	2800	3200	48240
Amount	\$ 520.76	431.36	286.76	255.61	509.58	610.17	699.57	677.22	520.76	383.95	301.44	349.83	\$ 5,547.01
<b>Church &amp; Synagogue-440</b>													
# of Customers	1	1	1	1	1	1	1	1	1	1	1	1	12
Kwh	11760	9680	6800	2720	4880	5600	8000	10000	6960	4880	11280	15920	98480
Amount	\$ 1,537.71	1,247.15	844.84	286.76	576.63	677.22	1,012.47	1,291.85	867.19	588.64	1,498.41	2,157.98	\$ 12,586.85

4712  
1,354

<b>Church &amp; Synagogue-418</b>													
# of Customers	1	1	1	1	1	1	1	1	1	1	1	1	12
Kwh	1802	1910	1255	694	1197	1352	2450	3152	1960	943	704	1066	18485
Amount	\$ 187.79	198.30	134.54	79.93	128.89	143.99	250.86	325.64	203.17	106.49	82.64	118.77	\$ 1,961.01
<b>Cycle &amp; Save</b>													
# of Customers	1755	1760	1761	1758	1758	1747	1757	1759	1755	1753	1771	1762	21096
Amount	-9,922.50	-9,947.50	-9,937.50	-9,942.50	-9,937.50	-9,892.50	-9,911.44	-9,952.50	-9,932.50	-10,152.50	-9,992.50	-9,962.50	\$ (119,483.94)
<b>Dusk to Dawn</b>													
# of Customers	435	434	435	433	433	432	435	436	435	436	438	440	5222
Amount	\$ 12,414.48	12,403.48	12,414.48	11,423.48	11,370.48	11,348.48	11,392.48	11,403.48	11,392.48	11,436.48	11,515.48	11,437.48	\$ 139,952.76
<b>Surge Suppressors</b>													
# of Customers	91	91	90	89	91	91	91	91	92	92	92	91	1092
Amount	\$ 455.00	455.00	450.00	445.00	455.00	455.00	455.00	455.00	460.00	460.00	460.00	455.00	\$ 5,460.00
<b>Total Kwh Sold</b>	13,159,850	13,003,684	10,431,954	9,009,262	12,557,707	12,377,566	13,811,070	15,188,676	12,528,958	10,521,935	9,362,662	10,249,739	142,203,063
<b>Total Amount</b>	\$ 1,212,561.60	\$ 1,188,990.59	\$ 932,916.47	\$ 772,344.88	\$ 1,078,719.80	\$ 1,065,546.79	\$ 1,188,939.53	\$ 1,301,115.00	\$ 1,089,896.05	\$ 934,880.17	\$ 832,478.22	\$ 956,957.31	\$ 12,555,346.41
<b>Total Amount Other</b>	\$ 2,946.98	\$ 2,910.98	\$ 2,926.98	\$ 1,925.98	\$ 1,887.98	\$ 1,910.98	\$ 1,936.04	\$ 1,905.98	\$ 1,919.98	\$ 1,743.98	\$ 1,982.98	\$ 1,929.98	\$ 25,928.82
<b>Demand Usage</b>	9,977.648	9,812.810	9,603.782	8,862.574	9,096.754	8,957.636	9,298.646	9,510.114	9,081.597	8,860.356	8,512.256	8,978.427	110,552.600
<b>Demand Amount</b>	\$ 121,006.81	\$ 119,227.86	\$ 116,525.51	\$ 107,422.62	\$ 109,184.29	\$ 107,115.80	\$ 111,255.61	\$ 113,869.49	\$ 108,012.08	\$ 105,508.77	\$ 101,816.29	\$ 107,736.20	\$ 1,328,681.33

TOTAL BILLED	\$ 1,336,515.39	\$ 1,311,129.43	\$ 1,052,368.96	\$ 881,693.48	\$ 1,189,792.07	\$ 1,174,573.57	\$ 1,302,131.18	\$ 1,416,890.47	\$ 1,199,828.11	\$ 1,042,132.92	\$ 936,277.49	\$ 1,066,623.49	\$ 13,909,956.56
ADJUSTMENTS	\$ (10,321.22)	\$ 382.01	\$ (21,286.90)	\$ (3,419.77)	\$ (2,484.01)	\$ (26,101.72)	\$ (7,644.95)	\$ (2,268.63)	\$ (2,931.41)	\$ (8,682.87)	\$ (14,678.00)	\$ 2,193.76	\$ (97,243.71)
ADJUSTED BILLING	\$ 1,326,194.17	\$ 1,311,511.44	\$ 1,031,082.06	\$ 878,273.71	\$ 1,187,308.06	\$ 1,148,471.85	\$ 1,294,486.23	\$ 1,414,621.84	\$ 1,196,896.70	\$ 1,033,450.05	\$ 921,599.49	\$ 1,068,817.25	\$ 13,812,712.85
TOTAL PAYMENTS**	\$ 980,727.98	\$ 1,259,909.79	\$ 1,253,148.23	\$ 1,129,248.66	\$ 935,060.71	\$ 1,060,843.16	\$ 1,214,002.12	\$ 1,225,109.69	\$ 1,358,199.78	\$ 1,239,398.89	\$ 1,114,139.58	\$ 954,222.55	\$ 13,724,011.14
Variance (collected over billed)	\$ 345,466.19	\$ 51,601.65	\$ (222,066.17)	\$ (250,974.95)	\$ 252,247.35	\$ 87,628.69	\$ 80,484.11	\$ 189,512.15	\$ (161,303.08)	\$ (205,948.84)	\$ (192,540.09)	\$ 114,594.70	\$ 88,701.71

\*\*Total Payments reflects the payments received by customers monthly, payment could be for any billing period.

	Jul-13	Aug-13	Sep-13	Oct-13	Nov-13	Dec-13	Jan-14	Feb-14	Mar-14	Apr-14	May-14	Jun-14	Totals
<b>Residential-401</b>													
# of Customers	4713	4731	4711	4703	4719	4706	4691	4698	4681	4672	4673	4654	56352
Kwh	6,629,687	5,828,722	4,695,653	3,894,554	5,906,395	8,419,611	10,601,440	9,295,266	7,846,255	5,081,381	4,521,911	5,120,869	77,741,744
Amount	777,721.46	695,778.09	562,675.84	440,024.39	622,547.11	845,592.98	1,045,132.25	928,297.74	799,838.04	551,828.51	519,072.57	642,325.16	\$ 8,430,834.14
<b>AVG BILL</b>	<b>\$ 165</b>	<b>\$ 147</b>	<b>\$ 119</b>	<b>\$ 94</b>	<b>\$ 132</b>	<b>\$ 180</b>	<b>\$ 223</b>	<b>\$ 198</b>	<b>\$ 171</b>	<b>\$ 118</b>	<b>\$ 111</b>	<b>\$ 138</b>	<b>\$ 150</b>
<b>SGS-Single-405</b>													
# of Customers	421	416	414	416	416	416	414	414	414	415	415	415	4988
Kwh	460,595	532,803	366,800	316,298	413,272	445,798	557,457	596,810	446,213	347,238	341,550	380,496	5,295,330
Amount	46,389.32	52,766.48	37,935.43	33,456.43	42,105.45	45,006.57	55,280.28	58,839.23	45,290.41	36,405.16	45,829.09	41,026.46	\$ 540,330.31
<b>SGS-Three-402/406</b>													
# of Customers	163	166	166	166	167	168	167	167	166	162	161	160	1979
Kwh	410,876	391,180	367,601	414,562	305,864	382,057	447,241	463,019	384,034	328,163	308,424	337,289	4,540,310
Amount	40,300.52	38,611.07	36,508.06	40,696.56	31,024.15	37,842.28	43,906.36	45,323.24	38,207.96	33,101.12	32,623.06	35,316.02	\$ 453,460.40
<b>MGS-Single-404</b>													
# of Customers	5	5	5	5	5	5	5	5	5	5	5	5	60
Kwh	97,356	113,252	85,316	93,283	73,691	86,535	169,050	82,067	75,689	74,613	88,731	100,480	1,140,063
Amount	5,455.93	6,310.04	4,809.02	5,237.09	4,184.41	4,874.53	9,363.85	4,661.55	4,316.75	4,258.58	5,400.68	6,086.07	\$ 64,958.50
Demand Usage	222,006	229,286	201,621	222,567	251,465	239,711	238,896	235,290	241,343	215,207	214,706	236,546	2,748,644
Amount	2,876.87	2,971.33	2,612.87	2,884.38	3,258.79	3,106.26	3,122.17	3,075.11	3,154.18	2,812.54	2,805.99	3,091.44	\$ 35,771.93
<b>MGS-Three-407</b>													
# of Customers	63	63	63	63	63	63	63	63	63	64	61	61	753
Kwh	2,174,337	2,103,843	1,917,756	1,875,298	1,676,359	1,949,358	1,977,259	2,012,826	1,818,962	1,612,740	1,915,569	1,989,660	23,023,967
Amount	122,497.10	118,709.51	108,711.04	106,429.76	95,740.72	110,409.00	112,560.63	114,483.39	104,003.13	93,615.96	117,225.16	121,546.89	\$ 1,325,932.29
Demand Usage	5,102,809	4,892,117	4,797,760	4,646,418	4,992,967	5,038,716	5,328,371	5,633,764	4,924,543	4,564,228	4,811,356	5,091,166	59,822,815
Amount	66,131.38	63,401.09	62,178.07	60,217.09	64,707.83	65,301.15	69,622.46	73,632.32	64,363.10	59,653.46	62,883.68	66,541.20	\$ 778,632.83
<b>LGS-403</b>													
# of Customers	5	5	5	5	5	5	5	5	5	5	5	5	60
Kwh	1,366,080	1,416,000	1,248,960	1,179,840	1,095,120	1,043,520	1,097,040	1,023,360	995,760	1,142,880	1,202,400	1,290,480	14,101,440
Amount	69,582.48	72,079.97	63,722.97	60,264.90	56,028.35	53,444.81	56,451.52	52,743.21	51,354.11	58,758.66	66,888.54	71,697.71	\$ 733,015.23
Demand Usage	2,514,050	2,542,370	2,436,000	2,343,600	2,121,840	2,082,320	2,003,520	1,955,330	2,011,488	2,148,528	2,401,490	2,454,000	28,994,536
Amount	35,699.94	36,102.08	34,591.20	33,279.12	30,130.13	29,284.95	29,179.80	27,981.20	28,784.85	30,745.89	34,385.74	35,116.74	\$ 385,261.64
<b>MGS 1-Single-451</b>													
# of Customers	3	3	3	3	3	3	3	3	3	3	3	3	36
Kwh	14,378	15,998	8,505	10,087	10,058	15,047	20,728	17,944	14,559	10,229	11,199	12,227	160,969
Amount	1,229.15	1,350.92	787.73	906.64	904.48	1,279.44	1,717.54	1,506.14	1,250.03	922.83	1,125.81	1,254.63	\$ 14,023.94
Demand Usage	67,003	62,002	80,043	90,000	87,125	91,043	96,782	100,710	96,532	94,143	104,775	94,365	1,064,523
Amount	395.30	365.80	472.24	531.00	514.01	537.14	574.87	598.22	573.39	559.19	622.33	560.50	\$ 6,303.99
<b>MGS-1-453</b>													
# of Customers	37	38	38	38	37	37	37	37	37	37	37	37	448
Kwh	294,686	341,585	344,217	207,639	215,229	283,951	340,435	351,803	337,781	267,735	245,562	253,779	3,484,402
Amount	25,628.76	29,358.77	29,630.50	19,588.55	19,698.92	24,185.86	27,866.58	28,691.82	28,848.45	24,301.96	23,672.44	26,589.90	\$ 308,082.51
Demand Usage	1,329,512	1,371,253	1,331,876	1,105,340	1,208,082	1,301,804	1,462,577	1,486,658	1,466,193	1,288,040	1,232,771	1,264,261	15,848,367
Amount	7,843.71	8,090.16	7,857.69	6,321.28	7,127.09	7,860.57	8,687.30	8,830.35	8,708.77	7,650.63	7,322.32	7,509.35	\$ 93,829.22
<b>Municipal-Single-408</b>													
# of Customers	70	70	70	70	70	70	70	70	70	70	72	72	844
Kwh	67,488	64,830	66,681	61,405	87,862	125,541	157,794	142,361	123,249	81,815	66,142	66,968	1,112,136
Amount	7,696.63	7,438.98	7,618.37	7,108.99	9,671.50	13,323.69	16,555.72	15,049.39	13,184.13	9,140.14	7,925.32	8,010.04	\$ 122,721.50
<b>Municipal-Three-409</b>													
# of Customers	56	56	56	56	56	56	56	56	56	56	56	56	672
Kwh	1,053,591	1,017,190	1,076,471	896,509	919,259	1,087,150	1,241,736	1,225,535	1,050,459	900,840	858,806	972,304	12,299,850
Amount	103,587.96	100,059.49	105,805.63	88,361.88	90,567.02	106,840.79	122,656.68	121,075.46	103,988.09	89,385.26	88,949.84	100,511.89	\$ 1,221,789.99
<b>Church &amp; Synagogue-419</b>													
# of Customers	6	6	6	6	6	6	6	6	6	6	6	6	72
Kwh	31594	31503	28512	20016	23183	32107	42721	44335	33995	24398	20342	29903	362609
Amount	4,073.35	4,056.47	3,644.24	2,548.44	2,955.73	4,185.37	5,752.90	5,991.71	4,491.10	3,151.06	2,718.77	4,021.17	\$ 47,590.31
<b>Church &amp; Synagogue-429</b>													
# of Customers	1	1	1	1	1	1	1	1	1	1	1	1	12
Kwh	4800	3600	3440	2400	4000	5120	5920	6560	4400	2880	2240	3600	48960
Amount	587.25	413.53	390.38	265.75	471.44	633.57	754.52	847.83	532.90	316.51	260.63	431.63	\$ 5,905.94
<b>Church &amp; Synagogue-440</b>													
# of Customers	1	1	1	1	1	1	1	1	1	1	1	1	12
Kwh	17040	18240	14640	12000	5200	7840	10560	12480	9840	4160	3040	5040	12000
Amount	2,359.11	2,532.82	2,011.68	1,629.52	645.15	1,027.32	1,431.03	1,710.96	1,326.06	497.90	347.59	647.73	\$ 16,166.87
<b>Church &amp; Synagogue-418</b>													
# of Customers	1	1	1	1	1	1	1	1	1	1	1	1	12
Kwh	1598	1727	1319	789	702	1029	1687	2227	2012	1874	1983	3192	20199
Amount	174.67	167.78	146.33	92.51	83.67	116.88	184.90	240.11	216.13	204.02	223.63	360.78	\$ 2,233.41
<b>Cycle &amp; Save</b>													
# of Customers	1767	1773	1774	1770	1775	1763	1757	1758	1757	1749	1752	1762	21157
Amount	-9,985.00	-10,007.50	-10,007.50	-9,990.00	-10,002.50	-9,957.50	-9,902.50	-9,927.50	-9,922.50	-9,892.50	-9,902.50	-9,840.00	\$ (119,337.50)
<b>Dusk to Dawn</b>													
# of Customers	439	437	442	459	447	446	447	450	449	446	439	438	5339
Amount	11,526.48	11,504.48	11,559.48	14,442.01	11,624.48	11,625.48	11,636.48	11,691.48	11,680.48	11,636.48	11,364.73	11,364.73	\$ 141,656.79
<b>Surge Suppressors</b>													
# of Customers	91	91	91	93	92	93	93	92	92	92	91	90	1101
Amount	455.00	455.00	455.00	465.00	460.00	465.00	465.00	460.00	460.00	460.00	455.00	450.00	\$ 5,505.00
<b>Total Kwh Sold</b>	12,524,106	11,880,473	10,225,871	8,984,680	10,736,194	13,884,664	16,671,078	15,276,593	13,143,208	9,880,946	9,677,899	10,566,287	143,451,999
<b>Total Amount</b>	\$ 1,207,283.69	\$ 1,129,653.92	\$ 964,397.22	\$ 806,609.41	\$ 976,626.10	\$ 1,248,763.09	\$ 1,499,634.76	\$ 1,379,461.78	\$ 1,196,849.29	\$ 905,887.27	\$ 912,181.55	\$ 1,059,697.26	#####
<b>Total Amount Other</b>	\$ 1,996.48	\$ 1,951.98	\$ 2,										



	Jul-14	Aug-14	Sep-14	Oct-14	Nov-14	Dec-14	Jan-15	Feb-15	Mar-15	Apr-15	May-15	Jun-15	Totals
<b>Residential-401</b>													
# of Customers	4657	4663	4665	4655	4647	4682	4693	4718	4723	4711	4644	4718	56176
Kwh	6,355,247	4,866,269	4,877,002	3,810,307	6,188,354	9,088,531	9,024,297	11,585,864	7,379,670	5,065,875	3,912,542	6,026,777	78180735
Amount	802,042.62	617,361.40	618,521.75	457,415.79	687,684.25	964,388.82	813,642.85	1,200,599.59	801,908.75	547,693.46	438,130.59	730,007.19	\$ 8,679,397.06
<b>AVG BILL</b>	<b>\$ 172</b>	<b>\$ 132</b>	<b>\$ 133</b>	<b>\$ 98</b>	<b>\$ 148</b>	<b>\$ 206</b>	<b>\$ 173</b>	<b>\$ 254</b>	<b>\$ 170</b>	<b>\$ 116</b>	<b>\$ 94</b>	<b>\$ 155</b>	<b>\$ 155</b>
<b>SGS-Single-405</b>													
# of Customers	413	415	414	413	417	415	412	413	416	411	411	412	4962
Kwh	464,980	358,714	420,666	305,640	362,921	474,073	480,661	601,565	439,982	358,093	303,788	414,901	4,985,984
Amount	49,673.91	39,537.04	45,448.81	34,436.37	39,964.58	50,568.70	43,451.16	62,735.69	47,321.28	37,002.85	32,177.36	42,063.45	\$ 524,381.20
<b>SGS-Three-402/406</b>													
# of Customers	162	161	160	161	163	165	164	166	167	164	163	164	1960
Kwh	422,382	447,548	374,095	290,416	307,201	378,539	399,267	460,280	358,000	489,512	287,903	386,027	4,601,170
Amount	44,008.76	46,408.66	39,361.92	31,382.10	33,032.10	39,898.97	35,454.56	47,738.35	37,979.73	47,174.91	29,237.54	37,979.24	\$ 469,656.84
<b>MGS-Single-404</b>													
# of Customers	5	5	5	5	5	5	5	5	5	5	5	5	60
Kwh	102,974	95,629	89,681	86,822	74,331	68,524	80,305	92,803	75,934	85,378	84,777	105,015	1,042,173
Amount	6,319.00	5,884.33	5,532.32	5,363.12	4,623.91	4,280.25	3,689.35	5,717.08	4,718.78	4,699.66	4,668.15	5,728.84	\$ 61,224.79
Demand Usage	230.007	228.896	206.027	222.920	208.567	228.330	248.693	248.560	243.447	244.426	237.431	258.178	2805.482
Amount	3,065.90	3,050.97	2,746.11	2,971.39	2,779.97	3,043.37	3,314.91	3,313.17	3,245.05	3,258.12	3,164.81	3,441.40	\$ 37,395.17
<b>MGS-Three-407</b>													
# of Customers	61	61	62	63	65	65	66	64	63	64	64	62	760
Kwh	2,294,832	2,036,303	2,122,090	1,824,467	1,926,271	1,887,616	2,038,550	2,185,905	1,767,895	1,715,762	1,814,628	2,078,325	23,692,644
Amount	141,298.18	125,998.42	131,165.27	113,641.96	119,846.74	117,559.13	93,883.05	135,121.87	110,294.05	95,683.08	101,637.46	114,505.02	\$ 1,400,634.23
Demand Usage	5,014.958	4,989.371	5,052.690	4,615.047	5,082.073	4,790.291	5,276.341	5,745.941	5,228.730	4,765.105	4,685.473	5,182.823	60428.843
Amount	66,848.72	66,507.72	67,351.81	61,517.67	67,743.59	63,854.01	70,332.80	76,592.84	69,698.29	63,518.00	62,456.82	69,086.73	\$ 805,509.00
<b>LGS-403</b>													
# of Customers	5	5	5	5	5	5	5	5	5	5	5	5	60
Kwh	1,328,880	1,286,160	1,330,320	1,163,040	1,025,520	1,034,640	987,600	1,001,760	914,880	1,081,440	1,096,320	1,312,560	13,563,120
Amount	74,817.60	72,452.17	74,897.33	65,635.03	58,020.55	58,525.52	40,079.81	56,704.95	51,894.41	53,795.49	54,518.67	65,027.91	\$ 726,369.44
Demand Usage	2,458.850	2,423.570	2,498.930	2,259.840	2,079.650	1,997.328	1,962.530	1,825.970	1,975.680	2,096.880	2,279.570	2,497.440	26356.238
Amount	35,899.64	35,384.56	36,484.81	32,993.66	30,363.32	29,161.46	28,653.37	26,659.60	28,844.93	30,614.45	33,282.16	36,462.63	\$ 384,804.59
<b>MGS 1-Single-451</b>													
# of Customers	3	3	3	3	3	3	3	3	3	3	3	3	36
Kwh	11,132	13,047	12,231	11,508	12,003	14,710	14,691	19,402	15,509	23,940	94,523	11,232	253,928
Amount	1,052.53	1,208.04	1,141.79	1,083.06	1,123.26	1,343.10	1,105.91	1,724.13	1,407.98	1,930.59	7,184.80	984.61	\$ 21,289.80
Demand Usage	87.985	81.693	76.000	87.775	87.521	89.000	103.000	106.000	96.194	91.213	89.000	91.000	1086.381
Amount	533.16	495.04	460.56	531.89	530.37	539.34	624.18	642.36	582.85	552.73	539.34	551.46	\$ 6,583.28
<b>MGS-1-453</b>													
# of Customers	38	41	41	41	40	40	40	40	40	40	42	40	485
Kwh	307,303	277,464	318,372	288,228	313,309	367,125	389,701	480,004	355,827	332,733	313,848	429,380	4,173,294
Amount	28,617.95	26,720.55	30,150.19	28,216.42	29,351.41	33,088.54	28,317.47	41,411.35	32,330.92	29,307.34	27,322.85	37,370.25	\$ 372,205.24
Demand Usage	1,269.202	1,276.180	1,399.135	1,362.632	1,573.829	1,549.037	1,630.315	1,692.698	1,718.687	1,567.463	1,497.959	1,698.525	18235.662
Amount	7,691.17	7,733.36	8,478.56	8,257.43	9,537.12	9,387.04	9,879.31	10,257.35	10,414.94	9,498.45	9,077.32	10,292.83	\$ 110,504.88
<b>Municipal-Single -408</b>													
# of Customers	72	73	72	72	72	72	72	72	72	73	74	74	870
Kwh	74,499	56,870	66,751	57,821	91,402	134,938	141,859	174,317	106,694	67,141	51,803	71,079	1,095,174
Amount	8,905.41	7,095.65	8,102.80	7,177.72	10,656.34	15,166.27	13,607.76	19,245.52	12,240.44	7,705.10	6,236.57	8,102.82	\$ 124,242.40
<b>Municipal-Three -409</b>													
# of Customers	57	57	57	57	57	57	57	56	56	57	58	58	684
Kwh	911,350	885,100	927,769	779,363	883,464	1,051,010	1,096,851	1,266,381	956,474	867,709	802,014	883,697	11,311,182
Amount	95,896.18	93,176.91	97,597.01	82,223.62	93,007.48	110,363.56	97,518.73	132,647.66	100,544.40	85,501.02	79,166.56	87,075.09	\$ 1,154,718.22
<b>Church &amp; Synagogue-419</b>													
# of Customers	6	6	6	6	6	6	6	6	6	6	6	6	72
Kwh	30639	27899	31495	19191	25987	33927	39410	52227	34672	22887	22571	34688	375593
Amount	4,142.45	3,765.66	4,268.95	2,546.88	3,508.46	4,659.84	4,896.22	7,489.72	4,813.52	2,897.49	2,927.26	4,589.64	\$ 50,506.09
<b>Church &amp; Synagogue-429</b>													
# of Customers	1	1	1	1	1	1	1	1	1	1	1	1	12
Kwh	3360	3200	3040	2240	3680	4400	5040	7040	4720	2800	2480	3920	45920
Amount	402.01	377.57	353.13	264.68	450.89	560.87	577.79	964.13	609.75	306.40	273.89	461.01	\$ 5,602.12

<b>Church &amp; Synagogue-440</b>													
# of Customers	1	1	1	1	1	1	1	1	1	1	1	1	12
Kwh	6880	6000	4720	2160	4160	6960	7280	7280	4800	1600	2160	3200	57200
Amount	939.69	805.27	609.75	256.02	524.12	951.91	884.02	1,000.79	621.97	184.51	241.39	355.90	\$ 7,375.34
<b>Church &amp; Synagogue-418</b>													
# of Customers	3	3	3	3	3	3	3	3	3	3	3	2	35
Kwh	4496	3016	3374	1161	2692	2840	3937	5401	3102	844	523	1695	33081
Amount	539.21	363.89	402.69	162.92	328.79	344.83	400.52	622.27	373.22	122.86	90.27	196.92	\$ 3,948.39
<b>Cycle &amp; Save</b>													
# of Customers	1749	1742	1745	1754	1734	1755	1753	1780	1778	1758	1753	1739	21040
Amount	-9,872.50	-9,857.50	-9,872.50	-9,917.50	-9,802.50	-9,872.50	-9,907.50	-10,042.50	-10,022.50	-9,927.50	-9,902.50	-9,852.50	\$ (118,850.00)
<b>Dusk to Dawn</b>													
# of Customers	443	441	444	447	449	451	448	445	46	444	438	435	4931
Amount	11,441.73	11,408.73	11,452.73	11,496.73	11,603.48	11,774.70	11,850.95	11,711.20	11,700.20	11,678.20	11,645.20	11,634.20	\$ 139,398.05
<b>Surge Suppressors</b>													
# of Customers	89	90	88	89	88	89	89	87	87	86	86	86	1054
Amount	445.00	450.00	440.00	445.00	440.00	445.00	445.00	435.00	435.00	430.00	430.00	430.00	\$ 5,270.00
<b>Total Kwh Sold</b>	12,318,954	10,363,219	10,581,606	8,642,364	11,221,295	14,547,833	14,709,449	17,940,229	12,418,159	10,115,714	8,789,880	11,762,496	143,411,198
<b>Total Amount</b>	\$1,258,655.50	\$ 1,041,155.56	\$ 1,057,553.71	\$ 829,805.69	\$1,082,122.88	\$ 1,401,700.31	\$ 1,177,509.20	\$ 1,713,723.10	\$ 1,207,059.20	\$ 914,004.76	\$ 783,813.36	\$ 1,134,447.89	\$ 13,601,551.16
<b>Total Amount Other</b>	\$ 2,014.23	\$ 2,001.23	\$ 2,020.23	\$ 2,024.23	\$ 2,240.98	\$ 2,347.20	\$ 2,388.45	\$ 2,103.70	\$ 2,112.70	\$ 2,180.70	\$ 2,172.70	\$ 2,211.70	\$ 25,818.05
<b>Demand Usage</b>	9,061.002	8,999.710	9,232.782	8,548.214	9,031.640	8,653.986	9,220.879	9,619.169	9,262.738	8,765.087	8,789.433	9,727.966	108,912.606
<b>Demand Amount</b>	\$ 114,038.59	\$ 113,171.65	\$ 115,521.85	\$ 106,272.04	\$ 110,954.37	\$ 105,985.22	\$ 112,804.57	\$ 117,465.32	\$ 112,786.06	\$ 107,441.75	\$ 108,520.45	\$ 119,835.05	\$ 1,344,796.92

TOTAL BILLED	\$1,374,708.32	\$ 1,156,328.44	\$ 1,175,095.79	\$ 938,101.96	\$ 1,195,318.23	\$ 1,510,032.73	\$ 1,292,702.22	\$ 1,833,292.12	\$ 1,321,957.96	\$ 1,023,627.21	\$ 894,506.51	\$ 1,256,494.64	\$ 14,972,166.13
ADJUSTMENTS	\$ (5,146.05)	\$ (4,178.40)	\$ (8,464.02)	\$ (14,976.67)	\$ (1,940.48)	\$ (9,417.79)	\$ (7,531.31)	\$ (425.38)	\$ (17,132.45)	\$ (18,924.97)	\$ (24,340.29)	\$ (7,220.67)	\$ (119,698.48)
ADJUSTED BILLING	\$1,369,562.27	\$ 1,152,150.04	\$ 1,166,631.77	\$ 923,125.29	\$ 1,193,377.75	\$ 1,500,614.94	\$ 1,285,170.91	\$ 1,832,866.74	\$ 1,304,825.51	\$ 1,004,702.24	\$ 870,166.22	\$ 1,249,273.97	\$ 14,852,467.65
TOTAL PAYMENTS**	\$1,154,235.90	\$ 1,306,546.38	\$ 1,186,063.20	\$ 1,182,544.01	\$ 950,516.45	\$ 1,212,492.88	\$ 1,336,734.44	\$ 1,492,268.84	\$ 1,729,720.16	\$ 1,414,047.22	\$ 1,083,328.08	\$ 963,749.57	\$ 15,012,247.13
Variance (collected over billed)	\$ 215,326.37	\$ (154,396.34)	\$ (19,431.43)	\$ (259,418.72)	\$ 242,861.30	\$ 288,122.06	\$ (51,563.53)	\$ 340,597.90	\$ (424,894.65)	\$ (409,344.98)	\$ (213,161.86)	\$ 285,524.40	\$ (159,779.48)

	Jul-15	Aug-15	Sep-15	Oct-15	Nov-15	Dec-15	Jan-16	Feb-16	Mar-16	Apr-16	May-16	Jun-16	Totals	
<b>Residential-401</b>														
# of Customers	4687	4680	4698	4700	4386	5046	4688	4710	4710	4708	4691	4681	56385	4699
Kwh	6,157,972	5,737,251	4,809,386	4,290,301	5,017,055	5,906,622	8,666,835	9,240,350	5,100,344	4,460,433	3,955,068	5,071,071	68412688	1213
Amount	761,768.62	711,333.45	598,421.96	495,443.04	554,096.50	649,482.91	895,102.17	948,530.52	557,990.47	477,436.02	433,427.48	584,026.00	\$ 7,667,059.14	
<b>AVG BILL</b>	<b>\$ 163</b>	<b>\$ 152</b>	<b>\$ 127</b>	<b>\$ 105</b>	<b>\$ 126</b>	<b>\$ 129</b>	<b>\$ 191</b>	<b>\$ 201</b>	<b>\$ 118</b>	<b>\$ 101</b>	<b>\$ 92</b>	<b>\$ 125</b>	<b>\$ 136</b>	
<b>SGS-Single-405</b>														
# of Customers	416	414	413	414	394	438	416	417	413	414	410	415	4974	415
Kwh	445,377	495,462	391,736	314,214	343,782	348,653	562,736	688,357	310,661	291,926	298,060	367,399	4,858,363	977
Amount	46,238.19	50,822.92	41,263.38	34,140.74	36,610.12	37,613.31	57,039.97	68,614.76	33,801.25	30,040.04	30,511.24	36,821.03	\$ 503,516.95	
<b>SGS-Three-402/406</b>														
# of Customers	163	158	164	165	157	175	165	163	165	163	164	163	1965	164
Kwh	416,909	406,635	395,656	307,365	292,042	315,506	348,733	481,928	330,742	267,035	266,045	329,642	4,158,238	2116
Amount	42,023.54	41,081.14	40,093.11	31,989.17	30,574.95	32,962.61	35,796.69	48,011.10	34,140.76	26,357.81	26,295.98	31,680.64	\$ 421,007.50	
<b>MGS-Single-404</b>														
# of Customers	5	5	5	5	3	7	5	5	5	5	5	5	60	5
Kwh	99,109	104,124	94,973	95,424	49,848	150,272	93,890	3,209,755	115,829	91,274	138,345	135,643	4,378,486	72975
Amount	5,590.77	5,862.25	5,366.85	5,391.26	2,833.77	8,450.73	5,308.20	174,001.14	6,495.98	4,525.84	6,743.83	6,616.50	\$ 237,187.12	
Demand Usage	249.253	251.538	245.833	257.223	134.074	358.890	262.615	6,256.166	237.508	219.415	215.783	199.236	8887.534	
Amount	3,454.47	3,486.20	3,407.06	3,564.93	1,858.07	4,974.21	3,639.77	86,710.38	3,291.75	3,041.02	2,990.71	2,761.34	\$ 123,179.91	
<b>MGS-Three-407</b>														
# of Customers	63	62	64	64	64	64	63	63	63	63	62	64	759	63
Kwh	2,277,330	2,155,661	2,000,538	1,911,114	1,745,557	1,755,103	1,894,624	1,965,540	1,672,585	1,700,041	1,685,544	2,082,700	22,846,337	30101
Amount	128,964.67	122,287.49	114,069.10	109,227.71	100,264.50	100,781.31	108,244.96	112,084.35	96,223.79	85,775.96	86,258.93	103,896.83	\$ 1,268,079.60	
Demand Usage	5,152.633	4,935.247	4,881.914	4,810.630	4,811.836	5,261.885	5,340.542	5,238.464	4,650.226	4,300.888	4,872.609	5,294.277	59551.151	
Amount	71,415.04	68,402.18	67,662.88	66,674.50	66,691.54	72,929.37	74,019.53	72,604.63	64,451.06	59,609.78	67,546.83	73,377.75	\$ 825,385.09	
<b>LGS-403</b>														
# of Customers	5	5	5	5	5	5	5	5	5	5	5	5	60	5
Kwh	1,335,600	1,270,560	1,223,280	1,076,400	1,008,480	912,480	902,640	957,360	905,520	963,600	1,045,920	1,180,800	12,782,640	213044
Amount	68,244.54	64,981.50	62,609.47	55,240.49	51,832.95	47,016.62	46,522.94	49,268.25	46,667.44	42,816.84	46,368.95	52,189.02	\$ 633,759.01	
Demand Usage	2,472.720	2,489.810	2,310.770	2,152.850	2,041.200	1,915.440	2,042.210	1,818.050	1,980.720	1,971.168	1,979.570	2,202.000	25376.508	
Amount	37,535.88	37,795.78	35,077.95	32,680.72	30,985.42	29,076.38	31,001.20	27,598.45	30,067.32	29,922.81	30,050.32	33,426.36	\$ 385,218.59	
<b>MGS 1-Single-451</b>														
# of Customers	3	3	3	3	3	3	3	3	3	3	3	3	36	3
Kwh	13,497	11,479	12,092	9,346	10,752	9,068	11,857	14,569	9,185	8,514	8,093	9,156	127,608	3545
Amount	1,188.45	1,032.95	1,080.18	868.61	976.94	847.19	1,062.08	1,271.04	856.20	744.74	715.25	789.69	\$ 11,433.32	
Demand Usage	82.000	77.300	69.000	77.000	78.000	60.000	53.000	59.000	46.051	74.000	57.000	49.044	781.395	
Amount	516.60	486.99	434.70	485.10	491.40	378.00	333.90	371.70	290.12	466.20	359.10	308.95	\$ 4,922.76	
<b>MGS-1-453</b>														
# of Customers	41	41	41	41	39	42	41	42	42	43	42	43	498	42
Kwh	416,976	418,358	411,342	390,775	320,941	309,093	381,188	432,463	328,344	315,516	317,384	373,321	4,415,701	8867
Amount	36,159.13	36,286.36	36,109.41	34,753.95	28,872.62	27,890.34	32,425.63	36,609.32	28,503.34	27,560.26	27,207.24	28,912.84	\$ 381,290.44	
Demand Usage	1,614.842	1,615.562	1,544.073	1,482.031	1,544.616	1,538.650	1,856.278	2,637.165	1,677.277	1,680.960	1,331.755	1,648.380	20171.589	
Amount	10,173.19	10,177.71	9,727.45	9,336.62	9,730.80	9,693.31	11,694.50	16,614.06	440,106.38	10,589.92	8,389.97	10,384.31	\$ 556,618.22	
<b>Municipal-Single-408</b>														
# of Customers	73	73	73	73	73	73	73	73	73	73	72	72	874	73
Kwh	62,633	60,427	61,976	57,393	71,136	68,914	117,929	128,559	69,789	59,446	52,049	82,240	892,491	1021
Amount	7,487.87	7,266.54	7,421.92	6,962.17	8,340.89	8,117.93	13,035.14	14,101.52	8,205.68	6,750.81	6,044.18	8,860.98	\$ 102,595.63	
<b>Municipal-Three-409</b>														
# of Customers	57	58	56	56	55	54	54	54	83	53	53	53	686	57
Kwh	973,093	846,488	883,580	796,822	817,678	807,893	993,696	1,117,398	804,492	773,560	799,983	862,925	10,477,608	15273
Amount	99,110.08	86,435.21	90,104.04	81,400.51	83,466.65	82,458.88	101,098.61	113,508.43	82,091.53	73,558.03	76,023.28	81,895.81	\$ 1,051,151.06	

<b>Church &amp; Synagogue-419</b>														
# of Customers	6	6	6	6	6	6	6	6	6	6	6	6	6	72
Kwh	35441	38130	61022	23621	23235	24819	36051	39616	24774	22454	19128	30404	378695	5260
Amount	4,732.77	5,145.12	8,614.40	3,143.08	3,085.57	3,279.93	4,917.08	5,427.35	3,257.46	2,795.58	2,384.34	3,867.17	\$ 50,649.85	
<b>Church &amp; Synagogue-429</b>														
# of Customers	1	1	1	1	0	2	1	1	1	1	1	1	1	12
Kwh	4080	3760	2960	3120	0	7280	5040	6240	4560	4240	2160	3040	46480	3873
Amount	501.34	452.89	333.57	355.95	0.00	869.42	646.74	828.47	574.04	495.81	234.20	322.50	\$ 5,614.93	
<b>Church &amp; Synagogue-440</b>														
# of Customers	1	1	1	1	1	1	1	1	1	1	1	1	1	12
Kwh	2640	3520	1920	1840	2160	1840	2560	4560	2560	1600	1120	1760	28080	2340
Amount	299.88	416.53	224.10	215.68	249.36	215.68	291.46	574.04	291.46	179.18	132.03	194.90	\$ 3,284.30	
<b>Church &amp; Synagogue-418</b>														
# of Customers	3	3	3	3	3	3	3	3	11	12	12	12	71	6
Kwh	3207	2983	1822	1002	1711	1615	2619	3419	7411	9731	6156	9513	51189	721
Amount	374.70	351.14	228.92	142.61	217.24	207.13	312.82	397.02	916.26	1,104.52	753.30	1,083.12	\$ 6,088.78	
<b>Cycle &amp; Save</b>														
# of Customers	1754	1760	1761	1755	1689	1871	1765	1782	1782	1777	1775	1764	21235	
Amount	-9,927.50	-9,952.50	-9,957.50	-9,892.50	-9,572.50	-10,515.00	-9,922.50	-10,062.50	-10,017.50	-10,042.50	-9,997.50	-9,967.50	\$ (119,827.50)	
<b>Dusk to Dawn</b>														
# of Customers	434	434	434	435	373	501	437	437	437	435	433	430	5220	
Amount	11,612.20	11,601.20	11,696.95	11,696.95	10,920.70	12,539.20	11,740.95	11,729.95	11,773.95	11,751.95	11,505.45	11,563.20	\$ 140,132.65	
<b>Surge Suppressors</b>														
# of Customers	86	86	85	86	77	97	88	85	85	87	85	85	1032	
Amount	430.00	430.00	425.00	430.00	385.00	485.00	440.00	425.00	425.00	435.00	425.00	425.00	\$ 5,160.00	
<b>Generlink</b>														
# of Customers							1	1	1	1	1	1	6	
Amount							12.50	12.50	12.50	12.50	12.50	12.50	\$ 75.00	
<b>Total Kwh Sold</b>	12,243,864	11,554,838	10,352,283	9,278,737	9,704,377	10,619,158	14,020,398	18,290,114	9,686,796	8,969,370	8,595,055	10,539,614	133,854,604	
<b>Total Amount</b>	\$ 1,202,684.55	\$ 1,133,755.49	\$ 1,005,940.41	\$ 859,274.97	\$ 901,422.06	\$ 1,000,193.99	\$ 1,301,804.49	\$ 1,573,227.31	\$ 900,015.66	\$ 780,141.44	\$ 743,100.23	\$ 941,157.03	\$ 12,342,717.63	
<b>Total Amount Other</b>	\$ 2,114.70	\$ 2,078.70	\$ 2,164.45	\$ 2,234.45	\$ 1,733.20	\$ 2,509.20	\$ 2,270.95	\$ 2,104.95	\$ 2,193.95	\$ 2,156.95	\$ 1,945.45	\$ 2,033.20	\$ 25,540.15	
<b>Demand Usage</b>	9,571.448	9,369.457	9,051.590	8,779.734	8,609.726	9,134.865	9,554.645	16,008.845	8,591.782	8,246.431	8,456.717	9,392.937	114,768.177	
<b>Demand Amount</b>	\$ 123,095.18	\$ 120,348.86	\$ 116,310.04	\$ 112,741.87	\$ 109,757.23	\$ 117,051.27	\$ 120,688.90	\$ 203,899.22	\$ 538,206.63	\$ 103,629.73	\$ 109,336.93	\$ 120,258.71	\$ 1,895,324.57	

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TOTAL BILLED	\$ 1,327,894.43	\$ 1,256,183.05	\$ 1,124,414.90	\$ 974,251.29	\$ 1,012,912.49	\$ 1,119,754.46	\$ 1,424,764.34	\$ 1,779,231.48	\$ 1,440,416.24	\$ 885,928.12	\$ 854,382.61	\$ 1,063,448.94	\$ 14,263,582.35
ADJUSTMENTS	\$ (7,451.08)	\$ (4.09)	\$ (19,655.15)	\$ (4,750.76)	\$ (23,386.09)	\$ (13,323.80)	\$ (7,795.93)	\$ (15,515.56)	\$ (294,196.61)	\$ (442,236.55)	\$ (14,868.28)	\$ 263.90	\$ (842,920.00)
ADJUSTED BILLING	\$ 1,320,443.35	\$ 1,256,178.96	\$ 1,104,759.75	\$ 969,500.53	\$ 989,526.40	\$ 1,106,430.66	\$ 1,416,968.41	\$ 1,763,715.92	\$ 1,146,219.63	\$ 443,691.57	\$ 839,514.33	\$ 1,063,712.84	\$ 13,420,662.35
TOTAL PAYMENTS**	\$ 1,185,914.31	\$ 1,292,899.51	\$ 1,243,163.11	\$ 1,151,101.61	\$ 973,281.82	\$ 988,029.22	\$ 1,048,735.51	\$ 1,325,041.33	\$ 1,508,417.65	\$ 1,080,465.10	\$ 971,826.40	\$ 877,574.73	\$ 13,646,450.30
Variance (collected over billed)	\$ 134,529.04	\$ (36,720.55)	\$ (138,403.36)	\$ (181,601.08)	\$ 16,244.58	\$ 118,401.44	\$ 368,232.90	\$ 438,674.59	\$ (362,198.02)	\$ (636,773.53)	\$ (132,312.07)	\$ 186,138.11	\$ (225,787.95)

\*\*Total Payments reflects the payments received by customers monthly, payment could be for any billing period.

	Jul-16	Aug-16	Sep-16	Oct-16	Nov-16	Dec-16	Jan-17	Feb-17	Mar-17	Apr-17	May-17	Jun-17	Totals
<b>Residential-401</b>													
# of Customers	4686	4684	4692	4676	4697	4704	4693	4685	4722	4426	4488	4598	55751
Kwh	6,397,077	6,810,084	5,443,907	3,745,830	6,697,173	7,231,726	7,752,694	6,671,833	6,938,155	3,692,041	3,916,818	4,442,177	69739515
Amount	745,469.82	790,043.55	641,216.31	455,294.17	767,170.94	835,773.45	892,256.19	775,490.53	804,728.58	462,180.02	495,948.38	559,077.50	\$ 8,224,649.44
<b>AVG BILL</b>	<b>\$ 159</b>	<b>\$ 169</b>	<b>\$ 137</b>	<b>\$ 97</b>	<b>\$ 163</b>	<b>\$ 178</b>	<b>\$ 190</b>	<b>\$ 166</b>	<b>\$ 170</b>	<b>\$ 104</b>	<b>\$ 111</b>	<b>\$ 122</b>	<b>\$ 148</b>
<b>SGS-Single-405</b>													
# of Customers	405	405	407	407	520	411	407	405	405	397	401	407	4977
Kwh	449,550	463,276	397,507	298,197	438,087	483,866	431,186	394,762	502,852	274,631	293,731	309,107	4,736,752
Amount	46,299.21	47,561.67	41,559.89	32,459.04	45,316.46	49,524.21	44,646.16	41,182.18	51,188.40	31,623.82	33,489.83	35,305.11	\$ 500,155.98
<b>SGS-Three-402/406</b>													
# of Customers	163	164	165	164	164	164	163	164	165	156	159	164	1955
Kwh	493,893	440,321	388,828	291,399	307,946	334,595	364,854	350,764	318,254	246,752	270,181	301,721	4,109,508
Amount	48,864.89	43,969.36	39,270.83	30,334.95	31,843.08	34,254.60	36,995.27	35,739.10	33,840.73	27,614.19	29,947.95	33,141.33	\$ 425,816.28
<b>MGS-Single-404</b>													
# of Customers	5	5	5	5	5	5	5	5	5	5	5	4	59
Kwh	165,512	138,408	165,383	122,522	123,198	101,809	111,359	114,969	114,170	116,021	88,477	110,890	1,472,718
Amount	8,618.11	7,243.67	8,611.57	6,438.09	6,472.37	5,387.74	5,872.01	6,055.08	6,014.55	6,805.71	5,243.41	6,514.68	\$ 79,276.99
Demand Usage	308.740	264.753	271.057	258.297	261.623	272.550	428.756	310.292	340.670	299.450	337.200	245.930	3599.318
Amount	4,621.84	3,963.32	4,057.62	3,866.61	3,916.45	4,080.08	6,418.38	4,645.03	5,099.83	4,482.73	5,047.88	3,681.53	\$ 53,881.30
<b>MGS-Three-407</b>													
# of Customers	64	65	62	62	62	63	64	64	63	62	62	62	755
Kwh	2,177,268	2,307,122	2,137,298	1,802,296	1,713,476	1,750,442	1,852,361	2,008,592	1,420,725	1,432,817	1,617,176	1,820,636	22,040,209
Amount	116,169.23	122,844.11	113,962.39	96,974.45	92,470.35	94,434.90	99,693.25	107,615.69	77,714.96	86,849.40	97,306.24	116,600.07	\$ 1,222,635.04
Demand Usage	6,207.243	5,476.009	5,140.707	4,834.379	5,019.154	5,205.656	5,785.914	4,623.100	5,113.407	4,318.070	4,779.600	4,865.870	61369.109
Amount	92,921.64	81,975.02	76,955.67	72,369.76	75,135.78	77,928.02	86,614.45	69,207.23	76,547.14	64,641.54	71,550.58	76,528.24	\$ 922,375.07
<b>LGS-403</b>													
# of Customers	5	5	5	5	5	5	5	5	5	5	5	5	60
Kwh	1,303,680	1,397,520	1,321,920	1,103,040	1,058,160	905,040	926,640	1,062,480	775,200	950,880	1,069,200	1,116,000	12,989,760
Amount	61,754.32	66,110.38	62,601.01	52,440.61	50,357.28	43,249.45	44,252.12	50,557.82	37,222.29	51,092.14	57,295.66	59,749.38	\$ 636,682.46
Demand Usage	2,402.640	2,506.320	2,440.610	2,240.400	1,986.770	1,923.360	1,780.610	1,843.250	1,953.360	2,029.920	2,177.520	2,262.000	25546.760
Amount	39,379.26	41,078.58	40,002.09	36,720.15	32,563.65	31,523.86	29,184.70	30,211.36	32,015.57	33,270.39	35,689.55	37,074.18	\$ 418,713.34
<b>MGS 1-Single-451</b>													
# of Customers	3	3	3	3	3	3	3	3	3	3	3	3	36
Kwh	13,010	13,179	11,600	8,103	9,358	10,728	12,134	8,524	11,027	7,679	7,538	9,200	122,080
Amount	1,130.11	1,142.85	1,023.72	759.87	854.57	957.93	1,064.01	791.64	980.49	774.03	762.55	897.92	\$ 11,139.69
Demand Usage	43.140	46.140	42.140	46.140	74.110	41.214	36.200	35.214	48.140	31.510	41.140	42.140	527.228
Amount	293.35	313.75	286.55	313.75	503.95	280.23	246.16	239.43	327.35	214.27	279.75	286.55	\$ 3,585.09
<b>MGS-1-453</b>													
# of Customers	43	44	43	43	42	42	43	42	43	45	44	44	518
Kwh	450,408	433,764	407,549	347,445	334,303	362,060	380,279	368,938	314,814	293,389	297,121	332,554	4,322,624
Amount	37,965.08	36,859.03	34,977.73	31,023.07	29,634.70	31,322.64	32,182.89	31,650.77	28,108.67	29,041.30	28,573.91	32,649.53	\$ 383,989.32
Demand Usage	1,897.315	1,755.174	1,652.440	1,530.560	1,691.677	1,932.932	2,404.525	1,851.310	2,156.304	1,486.100	1,314.430	16,821.960	36494.727
Amount	12,901.01	11,934.63	11,235.98	10,407.35	11,502.86	13,143.50	16,350.11	12,588.43	14,662.21	10,105.48	10,539.15	11,770.53	\$ 147,141.24
<b>Municipal-Single -408</b>													
# of Customers	71	71	71	71	71	71	71	71	71	70	69	70	848
Kwh	66,244	73,771	69,163	55,028	90,674	100,978	112,437	99,709	98,212	51,994	55,700	60,717	934,627
Amount	7,834.35	8,591.41	8,127.90	6,706.20	10,291.52	11,327.91	12,480.40	11,200.19	11,049.69	6,696.97	7,075.51	7,626.85	\$ 109,008.90
<b>Municipal-Three -409</b>													
# of Customers	53	54	51	52	52	52	52	52	54	50	50	51	623
Kwh	963,756	1,023,728	935,481	868,175	894,558	920,880	991,626	1,068,561	993,222	757,437	804,301	972,420	11,194,145
Amount	98,319.43	104,377.57	95,423.30	88,679.81	91,333.42	93,980.87	101,096.47	108,834.61	101,309.28	82,041.71	87,036.95	105,541.42	\$ 1,157,974.84
<b>Church &amp; Synagogue-419</b>													
# of Customers	6	6	6	6	6	6	6	6	6	6	6	6	72
Kwh	40308	49012	35305	24255	25337	29334	33698	33528	23911	20813	21476	23950	360927
Amount	5,582.73	6,916.72	4,866.66	3,277.70	3,455.91	4,019.64	4,676.10	4,681.34	3,258.78	2,876.59	2,968.75	3,489.09	\$ 50,070.01
<b>Church &amp; Synagogue-429</b>													
# of Customers	1	1	1	1	1	1	1	1	1	1	1	1	12
Kwh	4960	4720	3440	2640	3520	5200	5840	4800	3440	2800	1920	3040	46320
Amount	645.13	607.74	408.31	301.63	420.78	682.52	782.23	620.20	406.31	335.41	236.91	364.26	\$ 5,811.43

<b>Church &amp; Synagogue-440</b>														
# of Customers	1	1	1	1	1	1	1	1	1	1	1	1	1	12
Kwh	2800	2160	2640	1600	1280	2960	3200	2480	2480	1920	1280	0	24800	
Amount	318.58	250.79	301.63	191.47	157.58	335.52	370.92	284.68	284.68	236.91	165.27	22.00	\$ 2,920.03	
<b>Church &amp; Synagogue-418</b>														
# of Customers	12	12	12	12	12	12	12	12	12	14	12	12	146	
Kwh	16003	20077	15814	8507	13434	13959	17859	15296	15695	8587	9473	15354	170058	
Amount	1,871.14	2,330.54	1,858.74	1,049.62	1,603.62	1,661.92	2,089.50	1,803.25	1,810.99	1,154.54	1,208.86	1,867.12	\$ 20,309.84	
<b>Church &amp; Synagogue-443</b>														
# of Customers								1	1.00				2	
Kwh								2,160	2,113.00				4273	
Amount								241.17	236.18				\$ 477.35	
<b>Cycle &amp; Save</b>														
# of Customers	1761	1774	1783	1764	1776	1784	1783	1777	1797	1674	1694	1740	21107	
Amount	-9,957.50	-10,012.50	-10,027.50	-9,962.50	-10,032.50	-10,057.50	-10,057.50	-10,037.50	-10,127.50	-9,497.50	-9,612.50	-9,897.50	\$ (119,280.00)	
<b>Dusk to Dawn</b>														
# of Customers	428	429	427	428	431	435	434	432	434	398	402	402	5080	
Amount	11,508.20	11,519.20	11,379.45	11,390.45	11,423.45	11,478.45	11,467.45	11,445.45	11,428.20	8,195.45	8,228.45	8,291.20	\$ 127,755.40	
<b>Surge Suppressors</b>														
# of Customers	84	84	83	83	86	84	84	84	86	84	84	85	1011	
Amount	420.00	420.00	415.00	415.00	415.00	420.00	420.00	420.00	430.00	420.00	420.00	425.00	\$ 5,040.00	
<b>Generlink</b>														
# of Customers	1	1	1	1	1	1	1	1	1	2	2	2	15	
Amount	12.50	12.50	12.50	12.50	12.50	12.50	12.50	12.50	12.50	12.50	12.50	12.50	\$ 137.50	
<b>Total Kwh Sold</b>	12,544,469	13,177,142	11,335,835	8,679,037	11,710,504	12,253,577	12,996,167	12,207,396	11,534,270	7,857,761	8,454,392	9,517,766	132,268,316	
<b>Total Amount</b>	\$ 1,180,842.13	\$ 1,238,849.39	\$ 1,054,209.99	\$ 805,930.68	\$ 1,131,382.58	\$ 1,206,913.30	\$ 1,278,457.52	\$ 1,176,748.25	\$ 1,158,154.58	\$ 789,322.74	\$ 847,260.18	\$ 962,846.26	\$ 12,830,917.60	
<b>Total Amount Other</b>	\$ 1,983.20	\$ 1,939.20	\$ 1,779.45	\$ 1,855.45	\$ 1,818.45	\$ 1,853.45	\$ 1,842.45	\$ 1,840.45	\$ 1,743.20	\$ (882.05)	\$ (951.55)	\$ (1,168.80)	\$ 13,652.90	
<b>Demand Usage</b>	10,859.078	10,048.396	9,546.954	8,909.776	9,033.334	9,375.712	10,436.005	8,663.166	9,611.881	8,165.050	8,649.890	24,237.900	127,537.142	
<b>Demand Amount</b>	\$ 150,117.10	\$ 139,265.30	\$ 132,537.91	\$ 123,677.62	\$ 123,622.69	\$ 126,955.69	\$ 138,813.80	\$ 116,891.48	\$ 128,652.10	\$ 112,714.41	\$ 123,106.91	\$ 129,341.03	\$ 1,545,696.04	

TOTAL BILLED	\$ 1,332,942.43	\$ 1,380,053.89	\$ 1,188,527.35	\$ 931,463.75	\$ 1,256,823.72	\$ 1,335,722.44	\$ 1,419,113.77	\$ 1,295,480.18	\$ 1,288,549.88	\$ 901,155.10	\$ 969,415.54	\$ 1,091,018.49	\$ 14,390,266.54
ADJUSTMENTS	\$ (1,376.80)	\$ (11,823.56)	\$ (5,819.82)	\$ (9,850.63)	\$ (11,795.05)	\$ (14,653.81)	\$ (8,185.12)	\$ (6,686.26)	\$ (23,721.64)	\$ (22,960.77)	\$ 6,756.08	\$ 7,024.44	\$ (103,092.94)
ADJUSTED BILLING	\$ 1,331,565.63	\$ 1,368,230.33	\$ 1,182,707.53	\$ 921,613.12	\$ 1,245,028.67	\$ 1,321,068.63	\$ 1,410,928.65	\$ 1,288,793.92	\$ 1,264,828.24	\$ 878,194.33	\$ 976,171.62	\$ 1,098,042.93	\$ 14,287,173.60
TOTAL PAYMENTS**	\$ 1,027,103.65	\$ 1,270,296.21	\$ 1,328,762.17	\$ 1,214,391.35	\$ 995,069.16	\$ 1,055,150.67	\$ 1,289,237.22	\$ 1,480,191.24	\$ 1,309,837.38	\$ 1,188,053.77	\$ 917,878.66	\$ 871,690.04	\$ 13,947,661.52
Variance (collected over billed)	\$ 304,461.98	\$ 97,934.12	\$ (146,054.64)	\$ (292,778.23)	\$ 249,959.51	\$ 265,917.96	\$ 121,691.43	\$ (191,397.32)	\$ (45,009.14)	\$ (309,859.44)	\$ 58,292.96	\$ 226,352.89	\$ 339,512.08

\*\*Total Payments reflects the payments received by customers monthly, payment could be for any billing period.



Amount	25.00	25.00	25.00	25.00	25.00	25.00	25.00	25.00	25.00	25.00	25.00	25.00	25.00	300.00
<b>Total Kwh Sold</b>	13,463,772	11,592,325	8,825,342	9,024,796	10,010,665	12,706,430	18,459,847	12,379,266	10,913,551	9,889,137	9,305,260	10,457,449	137,027,840	
<b>Total Amount</b>	\$ 1,382,030.86	\$ 1,154,937.69	\$ 889,359.74	\$ 894,861.62	\$ 1,023,622.79	\$ 1,337,203.04	\$ 1,969,244.50	\$ 1,290,527.12	\$ 1,137,557.51	\$ 1,049,570.94	\$ 964,569.49	\$ 1,080,086.25	\$ 14,173,571.55	
<b>Total Amount Other</b>	\$ (1,060.55)	\$ (1,078.80)	\$ (1,096.80)	\$ (1,098.80)	\$ (1,037.80)	\$ (894.80)	\$ (909.80)	\$ (821.80)	\$ (794.80)	\$ (756.80)	\$ (753.80)	\$ (1,164.30)	\$ (11,468.85)	
<b>Demand Usage</b>	23,703.030	9,968.040	8,740.010	8,460.050	8,362.680	14,494.386	9,839.330	9,173.400	8,881.570	8,402.230	8,772.710	9,499.150	128,296.586	
<b>Demand Amount</b>	\$ 151,747.23	\$ 154,399.34	\$ 119,327.83	\$ 118,140.82	\$ 114,133.70	\$ 202,501.38	\$ 134,397.92	\$ 123,643.31	\$ 121,719.73	\$ 115,397.31	\$ 119,485.07	\$ 125,640.81	\$ 1,600,534.45	

TOTAL BILLED	\$ 1,532,717.54	\$ 1,308,258.23	\$ 1,007,590.77	\$ 1,011,903.64	\$ 1,136,718.69	\$ 1,538,809.62	\$ 2,102,732.62	\$ 1,413,348.63	\$ 1,258,482.44	\$ 1,164,211.45	\$ 1,083,300.76	\$ 1,204,562.76	\$ 15,762,637.15
ADJUSTMENTS	\$ (1,502.43)	\$ (21,804.37)	\$ (17,453.59)	\$ 16,834.07	\$ 5,382.06	\$ 1,729.01	\$ (91,830.35)	\$ (3,769.22)	\$ (1,532.54)	\$ (2,700.80)	\$ 636.47	\$ -	\$ (116,011.69)
ADJUSTED BILLING	\$ 1,531,215.11	\$ 1,286,453.86	\$ 990,137.18	\$ 1,028,737.71	\$ 1,142,100.75	\$ 1,540,538.63	\$ 2,010,902.27	\$ 1,409,579.41	\$ 1,256,949.90	\$ 1,161,510.65	\$ 1,083,937.23	\$ 1,204,562.76	\$ 15,646,625.46
TOTAL PAYMENTS**	\$ 890,694.86	\$ 1,561,334.22	\$ 1,399,586.77	\$ 1,134,434.73	\$ 978,646.24	\$ 997,043.24	\$ 1,176,450.57	\$ 1,793,078.75	\$ 1,655,675.48	\$ 1,366,398.20	\$ 1,294,135.28	\$ 1,171,959.46	\$ 15,419,437.80
Variance (collected over billed)	\$ 640,520.25	\$ (274,880.36)	\$ (409,449.59)	\$ (105,697.02)	\$ 163,454.51	\$ 543,495.39	\$ 834,451.70	\$ (383,499.34)	\$ (398,725.58)	\$ (204,887.55)	\$ (210,198.05)	\$ 32,603.30	\$ 227,187.66





*Office Of The City Manager  
R. Randy Martin*

August 9, 2018

To: Mayor & Council Members  
From: R. Randy Martin, City Manager  
Subject: City Manager's Report

The following items are to be included in the City Manager's report at the August 13, 2018 regular meeting:

- 1) The Verizon Contract for the Fairview Drive property lease for a new cell tower was executed and returned in July. This starts the clock on the terms of the lease, but recall it does not obligate construction of the tower immediately. Relief to Verizon customers will not be noticed until it is constructed, so it is imperative that customers experiencing problems with service continue to report their problems to Verizon. The number to report issues with service is 1-800-922-0204.
- 2) Enclosed is the monthly update of the top priorities to the Council Priorities Tracking Report. The full quarterly updated report will be available at the August 27<sup>th</sup> meeting.
- 3) The Court recently approved all the Board of Equalization appointment recommendations submitted by the City Council.
- 4) The Farmer's Market has been performing very well. On Wednesday, August 8<sup>th</sup>, the Virginia Agriculture Secretary visited the facility. The Mayor and I attended and welcomed her and her staff.
- 5) As discussed in the budget, the College and City have been collaborating on improvements to the little league/softball field at Armory Park. The College will be sharing the use of the facility this year with Parks & Recreation and the high school. To meet college requirements for the new softball program, aspects of the facility are being improved. The College is funding re-grading of the field and re-seeding of the outfield grass. They are also replacing the outfield fencing with a taller fence. The College is also upgrading the batting cage area. The City Public Works Department is taking down the old fencing and removing some trees that were encroaching on the field and also causing drainage problems. The City also has allowed use of a section of bleachers from the Armory baseball field to be relocated to the new College baseball field. All parties are pleased with the project thus far and all users will benefit from the collaboration.

Enclosure

GREEN - Moving Forward	YELLOW - Discussions Only	RED - No Progress	Complete

Category	Action Items	Dates	Designee (s)	Status Report	Trend Code
Housing	Rental Housing Inspection Program	May, 2018	City Manager/ Community Development Staff	Council finalized appointment to Ad Hoc Advisory Committee in late May, 2018. Initial meeting planned for September timeframe.	
Administration	Filling Key Staff Positions	June, 2018	City Manager	Management focused on filling Finance Director and HR Director positions. Goal to fill both in next 30 - 60 days. Financial Accountant position filled through promotion. This created vacancy in Payroll Technician position, so that is a high priority for filling quickly. Applications being reviewed with interviews to follow. Management now is also required to address upcoming vacancy from retirement of Fire Chief. Advertisement to begin soon.	
Public Infrastructure	Electric Utility Meter Reading & Billing Assessment	May, 2018	City Manager/Power & Light Staff/Independent Contractor	Independent Contractor began initial meter reading element in late May. Firm is continuing to perform remaining tasks after which a report will be produced and provided to Council. Field work was completed August 6th, with the report results expected August 13, 2018.	

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**COUNCIL/STAFF REPORTS ON BOARDS & COMMISSIONS**